

# AMERICAN SOCIETY OF GROUP PSYCHOTHERAPY AND PSYCHODRAMA

# **ASGPP Committees**

The ASGPP has a number of committees working on various issues that affect the Society. Committees must have at least one EC member who may serve as Chair or as a committee member. ASGPP Committee Membership is open to all ASGPP members who are in good standing (dues are current). For more information about a specific committee, or to join a committee please email <a href="mailto:asgpp@asgpp.org">asgpp.org</a> and we will connect you to the Committee Chairperson.

# **STANDING COMMITTEES:**

Standing Committees are those that are both permanent and are required by our Bylaws. They are as follows:

- 1. Executive Committee
- 2. Ethics & Professional Standards
- 3. Finance & Fundraising
- 4. Nominations

#### 1. EXECUTIVE COMMITTEE

Nancy Kirsner – President, Daniela Simmons – Vice President, Rhona Case – Treasurer, Stacie Smith – Secretary

CHARGE: Carry out the operations and business of the Society as directed by the EC

## 2. ETHICS AND PROFESSIONAL STANDARDS COMMITTEE

Elected - Connie Lawrence, Chair; Estelle Fineberg, Michael Traynor

CHARGE: Responsible for dealing with any improprieties from or regarding a member of the Society; and any complaints made about members' behavior at Conferences or ASGPP sponsored events.

- 1. Follow procedures and protocol as established by our bylaws and EC
- 2. Makes recommendations for action to the EC

## 3. FINANCE AND FUNDRAISING COMMITTEE

#### **FINANCE COMMITTEE**

Rhona Case, Treasurer - Chair; Janell Ader, Nancy Kirsner, Daniela Simmons

CHARGE: Examine and approve all fiscal operations of the organization, make recommendations to EC based on that examination, explore other sources of revenue and the conference.

- 1. No more than 5 members appointed by the current President; one member will serve as secretary and record all meetings/decisions. New members will be on a 3 month probationary status with the Chair approving the decision.
- 2. Review all bills, credit cards, bank statements, and anything pertaining to the Societies finances
- 3. Review all Conference Contracts prior to their being signed; and all Conference Expenses
- 4. Approve all expenses over \$200.00; approve all over budget expenses
- 5. Review and set all Conference fees with EC and Conference Liaison as to Student, Retiree, International fees and if any separate event charges at least 6 months prior (in October) to the Annual Conference

#### **FUNDRAISING COMMITTEE**

Maria Mellano - Chair; Rhona Case

CHARGE: Investigate means for raising funds for the Society outside dues structure, the Conference.

- 1. Prepare information for grants, research and make applications for financial assistance from outside sources
- 2. Explore revenue from literature, videos, learning offerings on our website and creating webinars for revenue
- 3. Explore ideas for new income streams for the ASGPP.

#### 4. NOMINATIONS COMMITTEE

Deborah Day – Chair; Jacqueline Siroka, Uneeda Brewer 3 elected; 2 appointed by President (5)

CHARGE: Submit a call for nominations annually to our membership. Prepare a slate of nominations for EC and Officers in accordance with our bylaws; elicit nominations from general membership at large

- 1. Review that all nominees meet required criteria
- 2. Submit the slate to our membership
- 3. Supervise the election
- 4. Report results in Winter PNN

# **COMMITTEES**:

#### **AWARDS COMMITTEE**

Sue McMunn – Chair; Ron Collier, Judy Swallow, Colleen Baratka, Louise Lipman

CHARGE: To identify those people in the Society who are eligible for receiving awards as established by the Society.

- 1. Receive nominations from members
- 2. Investigate/vet that nominees fulfill criteria
- 3. RECEIVE/REVIEW/VET applications for FELLOW status
- 4. Present recommendations for all categories before the Fall EC meeting and choose awardees at Fall EC meeting.
- 5. Collaborate in planning and design of the Awards Ceremony with the President, Conference Liaison and Co-chairs, for the Annual Conference.

#### **BYLAWS COMMITTEE**

Nancy Kirsner, Daniela Simmons, Erica Hollander, Kirsten Friedman, Anne Taylor Remley

CHARGE: Review and update the Bylaws of the Society every three years: Fall 2018, 2021, 2024, etc.

1. Seeks ways to elicit feedback from members concerning the functioning of the Society and the ways the organization functions.

## **CEU COMMITTEE**

Mary Ann Bodnar - Chair; Anne Kitts

CHARGE: To provide the process whereby those attending workshops sponsored by the Society can receive CEU's.

GOAL: To facilitate continuous professional development of Members

- 1. Work in conjunction with the National Office, the Conference Program Committee, and any other providers offering workshops.
- 2. Explore future development and extension of CEU's for online reading of journals, textbooks, webinars, or Chapter offerings.
- 3. Expansion of CEU for new income stream and benefit to new/student members; enter arena of online learning community (new role)

#### **CHAPTERS COMMITTEE**

Maria Mellano - Chair; Scottie Urmey, Carol Feldman Bass, Brittany Starr-Lakin, Ron Collier

CHARGE: Encourage the development of Regional Chapters, review requests from groups for chapter status and determine that their requests comply with ASGPP Bylaws. Forward reviewed requests to the EC with recommendations.

- 1. Chair is appointed by current EC President; other members include Presidents of established and emerging chapters.
- 2. Reviews all requests from groups for Chapter/Affiliate Status
- 3. Encourage the development of Regional Chapters: They all need to have their own bank accounts and tax ID's. All Chapters will be notified of this officially by ASGPP National Office no later than June 30.
- 4. Develop guidelines for the relationship between the National Office and Chapters/Affiliates that include a *clear articulation of rights and responsibilities of Chapters and the National Office to each other.*

#### **CONFERENCE COMMITTEE**

Coordinated by Kim Cox – EC liaison; Nancy Kirsner, Daniela Simmons 2019 Conference Co-chairs: Steven Durost, Scott Giacomucci, Maria Mellano

CHARGE: Oversight responsibility for the Annual Conference

#### Pre Conference

- 1. Work in collaboration with the Program Committee, the Exec Director, the Treasurer (Finance Committee), and all Conference Committees that review workshop proposals, choice of keynote/plenary speakers, collaborative planning some social events (Awards, Entertainment) and other Conference details.
- 2. The boundaries, limitations, and financial budget and procedures of the Conference Committee are clearly articulated in a document (\*Executive Guidelines for the Annual ASGPP Conference)

#### **CONFERENCE TASK FORCE**

Kim Cox - Chair; Sandy Seeger, Rebecca Walters, Chi-Sing Li, Aimee Johnson, Stacie Smith

CHARGE: Explore alternative conference structures; evaluate the pre-post conference structure; consider the evaluation report and make suggestions to the conference chairs of the evaluation process about any feedback the task force would like to elicit from the conference evaluation for the following year.

#### **ELDERS INITIATIVE TASK FORCE**

Anath Garber – Chair; Nancy Kirsner, Linda Ciotola, Mary Anna Palmer, Tom Treadwell CHARGE: Explore needs and desired actions of senior members of our community

#### **EVALUATION COMMITTEE**

Anne Kitts - Chair; Darlene Vanchura, Ron Collier

CHARGE: Develop procedures for and conducts an evaluation of the Annual Conference events, workshops, annual business meeting

- 1. Provides a summary in a timely manner (by the end of July) of the annual meeting to the Conference Committee and EC
- 2. Conducts other evaluations as requested by EC
- 3. Distributes feedback of evaluation results to all presenters and the Program Committee Chair of the upcoming Conference (by August following the annual conference).
- 4. Write a short article for the PNN summarizing all results as a feedback loop to our membership. Demonstrate that "they matter" and how we use the Conference evaluations.

#### **GOVERNMENT AFFAIRS**

Steven Durost - Chair

CHARGE: Work with State and Federal Agencies around civil service issues, job descriptions and criteria for hiring, be apprised of mental health legislation and maintain a fie of legal and civil service matters pertaining to psychodrama and group psychotherapy. Alert members to legislative news.

#### INTERNATIONAL COMMITTEE

Daniela Simmons – Chair; Nancy Kirsner, Herb Proper (USA, India), Molly Mo (Canada), Mark Wentworth (England), Luisa Carter (USA, Brazil), Chi Chu Chou (Taiwan), Joseph Dillard (Germany), Magdalene Jeyarathnam (India), Carolina Becerril (France), Caner Bingol (Turkey)

CHARGE: Members of the EC and Society share information about the ASGPP with other organizations outside of the U.S.

- 1. Collect information about other Conferences and trainings around the world.
- 2. Reaching out to organizations and professionals around the world with the belief that strong international relations would benefit the members of all organizations.
- 3. Searching for opportunities for partnership in education, research and publications, exchanging innovative modalities and applications and other topics.
- 4. Searching for opportunities to introduce psychodrama in a variety of fields, around the world.

#### **MEMBERSHIP COMMITTEE**

Marianne Shapiro – Chair; Nicole Stottlemyer, Mary Anna Palmer, Stacie Smith, Kirsten Friedman, Anne Kitts, Juliana Fort, John Skandalis

The Membership Committee acts as a liaison in communication between the members and the organization.

CHARGE: The National Office reviews applications and ascertains eligibility for the membership category applied for. The National Office also receives and tracks membership dues.

- 1. Conduct membership campaigns tracking unrenewed members, attrition of new members, etc. Works closely with National Office.
- 2. The National Office sends out new member information and receives and returns phone calls related to new members. If the National Office is unable to answer a member's question related to the field, the member is referred to the Membership Committee, or the appropriate committee regarding the information they are seeking.
- 3. Welcome calls or other means of contact to all new members are done by the Membership Committee.
- 4. The National Office provides a list of new members within the past 2 years to the PNN and the Membership Committee interviews up to three new members with a photo and short introduction of the new member to be submitted for the upcoming PNN.
- 5. The National Office maintains an updated file of all current members and their category of membership; and enters them on the compiled membership by States.
- 6. Informs members of the duties and role of the Executive Council and reaches out to membership to volunteer to represent the greater ASGPP Community by serving on a committee.
- 7. Seeks input from the membership regarding member needs, concerns, and feedback concerning the functioning of the Society and the ways the organization may improve or change and can better serve them.
- 8. Welcoming/Host role to newcomers all year long; as well as creating sociometric inclusion in specific ways to host new members at the annual conference.

#### PROFESSIONAL LIAISON/PROMOTION

Steven Durost - Chair; Scott Giacomucci

CHARGE: Establish sociometric links with various mental health related professions, develop communications wherein our Society will, through its membership, be visible to other professional organizations, alert EC to those opportunities when the Society should be represented at meetings designed to take action on collective mental health related issues or concerns of the membership.

#### PROGRAM REVIEW COMMITTEE

Kim Cox – Chair

- 1. Reviews all submitted Conference proposals according to current criteria. Selects educational programing and workshops for the Annual Conference.
- 2. Reviews Evaluation of prior years' conference from the Evaluation Committee to aid in the selection of facilitators and workshops.

#### **PUBLICATIONS COMMITTEE**

Daniela Simmons – Chair; Nancy Kirsner, Patty Phelps — PNN Nina Garcia, Elaine Camerota — Journal Editors in Chief

#### CHARGE:

- 1. Oversee writing and administration of PNN and JGPPs
- 2. Oversee all official publications of the Society (works with Publicity Committee)
- 3. Receives reports from editors and authors concerning publications
- 4. Mediating communication among the Council, the Journal, the PNN, the monthly Tele'Gram, the Publishing House, the ASGPP members and other users of the ASGPP publications; to ensure that needs and support are recognized, researched, and addressed;
- 5. Making recommendations to the Executive Council related to the needs and adequacy of the publications of the Society, including the need for initiation of new efforts, and recommending to the Council any changes in these publications.

#### PUBLICITY AND SOCIAL MEDIA COMMITTEE

Patty Phelps - Chair; Daniela Simmons, Maria Mellano

CHARGE: Oversee all publicity of the Society to insure they meet guidelines for content and design.

- 1. Publicize the conference and the Society
- 2. Oversee policies for advertising with the ASGPP
- 3. Review all content and placement of ads and social media postings placed on behalf of the Society in publications and on social media outside of the Society

## **RESEARCH COMMITTEE**

Chi-Sing – Chair; Scott Giacomucci, Rob Pramann, Daniela Simmons, Dan Tomasulo, Michael Wieser, Rory Remer, Dave Moran, Joseph Dillard, Adam Chi-Chu Chou, Caner Bingöl

CHARGE: Inspire, encourage, foster research and writing on Psychodrama, Sociometry, and Group Psychotherapy.

- 1. Support and offer workshops both at the National Conference and locally on research, design, measures, etc.
- 2. Provide an online presence for discussion, collaboration and consultation and research and writing projects.

#### SCHOLARSHIP COMMITTEE

Mary Anna Palmer - Chair

CHARGE: to design purpose, parameters, policies of said committee

1. To oversee the selection and administration of scholarships to deserving individuals for attendance to the Annual Conference each year

#### **WEBSITE COMMITTEE**

Regina Sewell - Chair; Patty Phelps, Daniela Simmons, Stacie Smith, Kim Cox

CHARGE: Responsible for acting as the liaison with the Web Master regarding upkeep, maintenance, web development, design

- 1. Reporting Website issues to the EC
- 2. Review materials for posting to determine suitability and appropriateness for our website
- 3. Editing of materials for website
- 4. Moderation of Member Listserv in coordination with the National Office.